



## JAMAICAN HIGH COMMISSION

---

**TELEPHONE:**  
(234) 0929-13490  
(234) 081-3606-3356  
**E-mail:** jamaicanembassy@yahoo.com

3<sup>RD</sup> Floor NICON Plaza  
242 Muhammadu Buhari Way  
Central Business District  
Abuja, Nigeria

### Requirements for Visa Applicants

When making an application for an entry visa, the following documents must be provided:

1. Completed Visa Application Form, signed by the applicant
2. One passport photograph.
3. A Valid Passport - copy of the bio-data page to be submitted in the first instance. The passport must be valid for the period of intended stay in Jamaica.
4. Flight itinerary; and proof of sufficient funds to cover the visit.
5. The visa fee 2,900.00 Naira (payable only after application is approved).

#### **N.B.**

- Completed visa application forms, along with the supporting documents may be transmitted electronically to the High Commission or delivered via courier. Please do not include the passport(s) at this stage, only copy of the bio-data page.
- As the High Commission is required to refer applications to the Immigration authorities in Jamaica for prior approval, please submit your completed application at least one (1) month before your intended date of travel to ensure that there will be sufficient time for processing.
- Applicants will be contacted to present their passports, once the approval is received.

*You may also be required to provide the following supporting documents, as appropriate:*

1. If you have previously travelled to Jamaica, copy of current or previous passport, specifically the pages showing the Jamaican visas and the relevant immigration entry stamps.
2. Copy of transit visa, if applicable.

3. A letter of invitation from a person or organization in Jamaica (if applicable) or Hotel reservation (booked and paid)
4. Proof of Financial Status (i.e. current bank statements)
5. Bank Statement from the individual or organization, if you are being sponsored (Also a letter authorizing you to have them)
6. An Introductory letter or leave letter from your employer or school and when necessary an identity card.
7. If self employed, evidence of your business, i.e. registration documents, and bank statements.
8. Please indicate when applicant is unemployed or retired.
9. If sponsored by an individual in Jamaica, evidence of their immigration status (e.g. copy of their passport).
10. In the case of a business visit, please provide recent evidence of correspondence with the company in Jamaica and letter of invitation.
11. In the case of student visa, please provide acceptance letter, proof of payment of school fee, and a return ticket.
12. In the case of minors, a birth certificate must be presented, as well as letter of consent if travelling with a guardian.
13. Bearer(s) collecting passport or any other document for applicant(s) must present a "**Letter of Authorization to act on applicant's behalf**" (signed by the applicant, having the bearer's name and identification number). A copy of the Identification stated in the letter must be attached to the letter.

**THE CONSULAR SECTION OF THE HIGH COMMISSION IS OPEN TUESDAYS,  
WEDNESDAYS AND THURSDAYS FROM 9:00 A.M. – 12 NOON.**

**THE VISA APPLICATION FORM IS ATTACHED.**